

UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH

FEE PAYMENT CALENDAR

ACADEMIC SESSION 2024/2025

FEE PAYMENT CALENDAR FOR SEMESTER 1 2024/2025**POSTGRADUATE STUDENTS**

| NO | DESCRIPTION | DATE | NOTES |
|---|--|-------------------------|---|
| 1 | Semester 1 2024/2025 begins | 07/10/2024 | Senior students register 07/10/2024 – 18/10/2024 |
| 2 | Minimum fee payment (for non - sponsored students and PTPTN students only) - Please refer to e-comm>Financial Info for minimum amount - Hostel fees 1 (one) semester need to pay in full (applicable to students who staying in the hostel only) | 07/10/2024 – 18/10/2024 | Senior students need to pay at least minimum payment before being allowed to register |
| 3 | Fees full payment (for sponsored and non-sponsored students/PTPTN students) | 07/10/2024 - 24/11/2024 | No later than week-7 of lecture |
| 4 | Mid-term break | 23/11/2024 - 01/12/2024 | 1 week |
| 5 | Barring process (applicable to all non-sponsored students and PTPTN students with outstanding debt) | 02/12/2024 | 1st working day of week 8 of lecture |
| 6 | Deadline to settle outstanding debts | 22/12/2024 | Week-10 of lecture |
| 7 | Deferment of studies for non-sponsored students and PTPTN students with outstanding debt | 23/12/2024 | Week-11 |
| <u>NON - SPONSORED STUDENTS AND PTPTN STUDENTS WILL BE DEFERRED FROM THE STUDIES IN THE 11TH WEEK OF THE LECTURE (23/12/2024) SHOULD THEY DO NOT PAY ALL DEBTS BY 22/12/2024</u> | | | |
| 8 | Final Examination Semester 1 2024/2025 | 03/02/2025 – 19/02/2025 | 12 days |
| 9 | Barring process (applicable to all sponsored students with outstanding debt) | 20/02/2025 | Week 19 of lecture |

PAYMENT DUE DATE SEM 1 2024/2025: POSTGRADUATE STUDENTS

| DESCRIPTION | NON SPONSORED STUDENT AND PTPTN STUDENT | SPONSORED STUDENT | NOTES / LECTURE WEEK |
|--|--|---|---|
| Minimum Fee payment <i>(Please refer to e-comm>Financial Info for minimum amount;</i> <i>Hostel fees 1 (one) semester need to pay in full (applicable to students who staying in the hostel only)</i> | Due date: 18/10/2024 | Hostel fees if not covered by sponsor: 18/10/2024 | Senior students need to pay at least minimum payment before being allowed to register |
| Full payment of fees | Due date: 24/11/2024 | Due date: 24/11/2024 | Week-7 |
| BARRING process: applicable to non-sponsored students and PTPTN student with outstanding debt | Date: 02/12/2024 | NA | Week-8 |
| Due date to settle all debts | Due date: 22/12/2024 | Due date: 19/02/2025 | Non sponsored/ PTPTN student: Week-10 Sponsored : Week-17 |
| DEFERRED STUDIES for NON SPONSORED students / PTPTN students with outstanding debt | Date: 23/12/2024 | NA | Week-11 |
| BARRING process: applicable to all sponsored student with outstanding debt | NA | Date: 20/02/2025 (The day after the final exam ends) | Week-19 |

EFFECT OF BARRING FOR STUDENT WITH OUTSTANDING DEBTS

| CATEGORY | EFFECT OF BARRING | DESCRIPTION |
|---|---|--|
| 1. SPONSORED STUDENT | a. Examination result and transcripts will be retained | <i>i. Will be barred until sponsor makes payment ii. Will be barred until students make payment for the difference amount which is not sponsored</i> |
| | b. Not allowed to access eComm, Notice of thesis submission, progress report submission, ePat system and other related academic system | <i>Will be blocked in the new semester if outstanding debt remain unpaid</i> |
| | c. Not allowed to attend convocation | |
| 2. NON SPONSORED STUDENT AND PTPTN STUDENT | a. Not allowed to make course pre-registration/ registration | |
| | b. Not allowed to access eComm, Notice of thesis submission, progress report submission, ePat system and other related academic system in the current and new semesters | <i>Will be barred in week 8 of lectures of the current semester and the new semester until the debt is settled</i> |
| | c. Deferred from studies (defer counted) | <i>Students will be deferred from studies (Defer C) in week 11 of the lecture if they are still in debt</i> |
| | d. Not allowed to sit examinations | |
| | e. Examination result and transcripts will be retained | |
| | f. Not allowed to attend convocation | |

FREQUENTLY ASKED QUESTIONS (FAQ)**A. GENERAL**

1. **When is the deadline for payment of SEM 1 2024/2025 fees before the barring process?**
 - i. Senior students local & International (Non-sponsored and PTPTN students) need to pay at least minimum payment before being allowed to register. Due date for senior student to register SEM 1 2024/2025 is **18.10.2024**
 - ii. Non -sponsored students and PTPTN students who has registered SEM 1 2024/2025 need to pay the remaining fees: before or on **24.11.2024 (week 7 of lecture)**
 - iii. Sponsored students who has registered SEM 1 2024/2025 need to pay the remaining fees: before or on **19.02.2025 (week 19 of lecture)**

2. **I/my family have financial problems and are having difficulty paying fees this semester.What do I need to do?**
 - i. Contact/meet with the Supervisor/Academic Advisor to discuss the problems encountered
Or
 - ii. Find for a guarantor among UMPSA staff. The Guarantee Form can be obtained by email to the Student Finance Division at ramlee@umpsa.edu.my or collection1@umpsa.edu.my
Or
 - iii. Contact the Welfare Unit, Student Affairs Department for welfare assistance (subject to terms and conditions). Email kebajikanpelajar@umpsa.edu.my or ips@umpsa.edu.my
 - Emails sent must state the name, student ID, telephone number to contact and financial problems in detail
 - Emails must be sent no later than week 4 of the lecture to facilitate assistance and quick response/advice given before the payment period ends which can result in students being deferred.

3. **How do I check my fees?**
Via student ecomm>financial info

4. **How do I pay my fees to UMPSA?**
 - i. Through FPX epayment
 - ii. Via Bank Islam ATM> Select Bill Presentment
 - iii. Through Maybank2u> pay & transfer> pay> pay to payee> select new payment and select Universiti Malaysia Pahang-Student

B. NON SPONSORED STUDENT AND PTPTN STUDENT

5. I am a non-sponsored student/PTPTN student, when do I have to pay SEM 1 2024/2025 fees?

- i. Senior students local & International (Non-sponsored and PTPTN student) need to pay at least minimum payment before being allowed to register. Due date for senior student to register SEM 1 2024/2025 is **18.10.2024**.
- ii. Remaining fees: Before week 7 of lectures and last before week 10 of lectures
 - Payment deadline before barring process : **24.11.2024**
 - Payment deadline before deferment process : **22.12.2024**

6. I am a registered student who does not have a sponsor/PTPTN student, if I do not pay the fees within the stipulated period, what is the effect on me?

| CATEGORY | EFFECT OF BARRING | DESCRIPTION |
|--|---|--|
| NON SPONSORED STUDENT AND PTPTN STUDENT | a. Not allowed to make course pre-registration/ registration | |
| | b. Not allowed to access eComm, Notice of thesis submission, progress report submission, ePat system and other related academic system in the current and new semesters | <i>Will be barred in week 8 of lectures of the current semester and the new semester until the debt is settled</i> |
| | c. Deferred from studies (defer counted) | <i>Students will be deferred from studies (Defer C) in week 11 of the lecture if they are still in debt</i> |
| | d. Not allowed to sit examinations | |
| | e. Examination result and transcripts will be retained | |
| | f. Not allowed to attend convocation | |

7. I am a registered student who does not have a sponsor/PTPTN student, if I make payment for remaining fees after 22/12/2024, will I still be deferred?

Yes. Students need to plan the payment. The university management will maintain the deferred status of studies and any appeal is not allowed. Students can continue their studies in the following semester.

8. I am a registered student without sponsorship/PTPTN student and do not have a final exam / research mode student in SEM 1 2024/2025. Will my studies be deferred if I do not pay the remaining fees by 22.12.2024?

Yes. All students are subject to this rule.

9. If my studies are deferred, do I have to pay the full fee?

No. Deferred students are required to pay Other fees and hostel fees only. Tuition fees will be waived.

C. SPONSORED STUDENTS

10. I am a registered and sponsored student, when is the deadline for my sponsor to pay SEM 1 2024/2025 fees to UMPSA?

Before or on **19.02.2025**. Barring process is on **20.02.2025** and applicable to all sponsored students who still have outstanding. Kindly refer to question and answer No. 12 below to get details effect of barring.

11. I am a registered and sponsored student, however the sponsor credits all the sponsorship money to my account. When is the deadline for me to pay the fee to UMPSA?

- i. Students need to make sure that they have uploaded the sponsorship document in the student ecomm system> Financial Info> Sponsor Document. Sponsor must be from an authorised organisation only. If there is no sponsorship information in the system, we will assume the student is without sponsorship. Students without sponsors need to pay at least minimum payment before being allowed to register
- ii. Students need to ensure that sponsorship data has been recorded in the system. (please checkat ecomm> Financial Info)
- iii. The deadline for payment of SEM 1 2024/2025 fees for sponsored students before barring process is before or on **20.02.2025**. Hostel fees need to pay in full before being allowed to register.

12. I am a registered and sponsored student, if I do not pay the fees within the stipulated period,what is the effect on me?

| CATEGORY | EFFECT OF BARRING | DESCRIPTION |
|-------------------|--|--|
| SPONSORED STUDENT | a. Examination result and transcripts will be retained | <i>i. Will be barred until sponsor makes payment</i> <i>ii. Will be barred until students make payment for the difference amount which is not sponsored</i> |
| | b. Not allowed to access eComm, Notice of thesis submission, progress report submission, ePat system and other related academic system | <i>Will be blocked in the new semester if outstanding debt remain unpaid</i> |
| | c. Not allowed to attend convocation | |